

Refrigerant Service Record

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1. Visit

- Company: _____
- Technician: _____
- EPA 608 certification: _____
- Customer or owner: _____
- Service address: _____
- Service date: _____
- Job or work order no.: _____

2. Equipment

- Unit location: _____
- Make and model: _____
- Serial number: _____
- Refrigerant type: _____
- Nameplate charge (lbs): _____

3. Reason for Visit

4. Refrigerant Log

One line each time refrigerant goes into or comes out of the unit. Weigh it; do not estimate. Write the cylinder number so the pounds can be traced to a source.

Date	Added or recovered	Refrigerant	Pounds	Cylinder no.	Tech initials

5. Leak Check

Leak check done (yes or no, and method)	
Leak found? Where?	
Repair made, or declined by the customer	
Follow-up visit needed	

6. Totals This Visit

Total pounds added	
Total pounds recovered	
Charge in the unit when you left (if weighed in)	

7. Sign-Off

The technician confirms the entries above are an accurate record of the refrigerant added to or recovered from this unit on this visit. The customer or owner acknowledges receiving a copy.

TECHNICIAN

Signature

Printed Name and Date

CUSTOMER OR OWNER (RECEIVED A COPY)

Signature

Printed Name and Date